

**AGENDA**  
**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**February 2, 2026, 6:30 P.M.**

**CALL TO ORDER (Pledge of Allegiance)**

**AGENDA APPROVAL**

**PRESENTATION:** Mike Carpenter, Rowe Engineering – 2026 Sidewalk Bids

**COMMUNICATIONS:**

1. Charter Communications – Upcoming Changes
2. Parks & Recreation Committee Meeting Minutes – January 27, 2026

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – January 20, 2026
2. Invoices

**REGULAR AGENDA:**

1. 2026 Sidewalk Bids
2. Budget Line-Item Adjustment Request – Printing & Publications
3. Lion Head Drinking Fountain – Bieth Park – Councilor White
4. Parks & Recreation Capital Improvements Reallocation Request – Councilor White
5. Investment Maturing
6. Set Committee of the Whole Meeting

**ITEMS POSTPONED:**

**COMMITTEE/LIAISON POSITION REPORTS:** None

**MAYOR’S REPORT** – Written report submitted.

**MANAGER REPORT** – Written report submitted.

**CLERK’S REPORT** – Written report submitted.

**ADDITIONAL PUBLIC COMMENTS**

**ADJOURN**

January 22, 2026



T3 P1 459 \*\*\*\*\*AUTO\*\*ALL FOR AADC 480  
City Of Caro  
317 South State Street  
Caro, MI 48723-1725



**Re: Charter Communications - Upcoming Changes**

Dear Franchise Official:

This letter will serve as notice that on or after February 22, 2026, Spectrum Mid-America, LLC ("Spectrum") will drop the following channels from the channel lineup serving your community:

1. *Canal Sur* on channel 345.
2. *TVV (TV Venezuela)* on channel 368.
3. *Tarima* on channel 374.
4. *Estudio 5* on channel(s) 353 & 852.
5. *Ingles Para Todos* on channel 372.
6. *Hola TV* on channel 371.
7. *Kids Street* on channel 373.
8. *Ecusavisa Internacional* on channel 362.

On or after February 22, 2026, a Spanish language slate message will be displayed that programming is no longer available.

Customers with Spectrum Mi Plan or Spectrum TV Select and higher can still watch similar content including original series and movies, classic and contemporary telenovelas, reality shows, live news, and sports, plus kids' channels on the ViX App, included with a customers' Spectrum TV plan at no extra cost. Customers can visit [Spectrum.net/appstore](https://Spectrum.net/appstore) to learn more.

If you have any questions about this change, please feel free to contact me at (616) 607-2380.

Sincerely,

Derrick Mathis  
Manager, State Government Affairs - Michigan  
Charter Communications

**Caro Parks and Recreation Committee Minutes**  
**Tuesday, January 27th, 2026**

Present: Chairperson: Tanya Batschke, Secretary: Jason Davis, Sean Smith (arrived at 6:03pm), Colleen Russell, Sue Ellen Greenlee, Beth Greene, Parks Recreation Superintendent: Carrie Will, and City Councilor Jill White.

Absent: Vice-Chairperson: Robert Scheil

Others present: City Mayor: Karen Snider and Deputy Clerk: Jana Brown

1. Call meeting to order at 6:00 pm
2. Pledge of Allegiance
3. Approval of Agenda – Colleen Russell moved to accept agenda as proposed and Beth Greene seconded - Motion carried
4. Public Comment – None
5. Communications: Flyers shared for Snowman Burning, Easter Egg Hunt, and Spring Bazaar
6. Approval of Minutes - Sean Smith motioned to accept minutes as written and seconded by Jason Davis - Motion carried
7. City Council Liaison Report – City Manager review had satisfactory results.
8. Parks and Recreation Superintendent Report - Carrie Will shared her report including surveillance signs being posted in park, status of trees from downtown, and upcoming events.
9. New Business
  - a) Easter Egg Hunt Preparations discussed
10. Old Business –
  - a) Capital Improvement Reallocation Updates: Detailed amounts shared for picnic tables and shade with plan to continue the following allocations at the next City Council Meeting on February 2<sup>nd</sup>, 2026.
    1. Picnic Tables - \$3,500
    2. Shade - \$16,000
    3. Kayak Launch - \$15,000 for site planning
    4. Lion Fountain - \$10,000
    5. Pickleball Courts - \$500
  - b) Budget 2026-2027 Priorities: General equipment supplies for needs such as paint and stain, new picnic tables, electricity repaired at Lions Pavilion, 5 year plan, lighting for parking and park areas, new sand for sandbox, and way finding/information/historical signs.
11. Additional Public Comment – Sean Smith shared there is a free movie this Saturday at the Strand. Colleen Russell shared fair themes around the 250<sup>th</sup> anniversary of US along with Tuscola theme of Stars, Stripes and Carnival lights.
12. Motion to Adjourn at 7:24 pm by Sean Smith, Second by Beth Greene – Motion carried

Submitted by Jason Davis, Secretary

**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**January 20, 2026, 6:30 P.M.**  
**Council Chambers, 317 S. State St., Caro, MI 48723**

Mayor Karen Snider called the regular meeting of the City Council to order on January 20, 2026, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker, John Riley and Jill White

Absent:

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, and other guests

**AGENDA APPROVAL**

**26-M-9**

**Motion by Kish, seconded by Campbell to approve the agenda with the additions of: #1A – Council Rules of Procedure**

**Motion Carried.**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY - None**

**COMMUNICATIONS:**

1. Charter Communications Upcoming Changes
2. Thank you – Chamber of Commerce, Gingerbread Festival

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – January 5, 2026
2. Council Committee of the Whole – January 12, 2026
3. Invoices
4. Department Reports
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement Report – Jon Beaupre – No report

**26-M-10**

**Motion by Riley, seconded by Oedy to approve the consent agenda as presented including invoices.**

**Motion Carried.**

**REGULAR AGENDA:** (action required)

1A. Council Rules of Procedure

**26-M-11**

**Motion by Kish, seconded by Campbell to amend the Council's rules of procedure to limit debate time during discussion by each council member to three (3) minutes per turn on any agenda item, unless extended by a majority vote of the Council.**

**Motion carried.**

1B. Proposed Bid Policy Update

**26-M-12**

**Motion by Parker, seconded by Campbell to amend the Purchase and Bid Policy to remove the requirement to post bids in the newspaper, require biannual newspaper posting of bid location, add the requirement to post bids on social media, and allow secured electronic submission of bids as presented.**

**Motion carried.**

2. Budget Adjustment – Water Meters

**26-M-13**

**Motion by White, seconded by Parker to instruct the City Treasurer to transfer \$25,000.00 from the Water Fund Capital Outlay – Hydrants line to the Water Fund Capital Outlay – Meters line and authorize the purchase of 175 MIU Stealth meters from Michigan Pipe and Valve for the quoted price of \$24,850.00.**

**Motion carried.**

3. Investment Maturing #1

**26-M-14**

**Motion by Parker, seconded by Campbell to keep the CD at Northstar Bank in the amount of \$278,621.48 for one year at 3.40%.**

**Motion carried.**

4. Investment Maturing #2

**26-M-15**

**Motion by White, seconded by Riley to keep the CD at Northstar Bank in the amount of \$278,621.48 for one year at 3.40%.**

**Motion carried.**

5. Investment Maturing #3

**26-M-16**

**Motion by Parker, seconded by White to move the CD to a Northstar Bank CDARS in the amount of \$130,000.00 for one year at 3.25%.**

**Motion carried.**

6. FY 2025-2026 – 2<sup>nd</sup> Quarter Financials  
City Treasurer presented the FY 2025-2026 – 2<sup>nd</sup> Quarter Financials.

**ITEMS PENDING/POSTPONED:** None

**COMMITTEE/LIAISON POSITION REPORTS:**

1. Economic Development Corporation (Mayor Snider) – No meeting in January.
2. Chamber of Commerce (Manager) – Passed their budget, open board vacancy has been filled and discussed future events.
3. Downtown Development Authority (Kish) – EDC & City Manager gave a presentation on the RRC process, Farmers Market and DDA will have two separate websites, discussed Farmers Market schedule for 2026, committees were formed for budget and DDA Director performance review, new office location will be at the Rolka Building, had a ribbon cutting.
4. Fair Board (Oedy) – Meeting was December 1, 2025, they are waiting on a check for the camping fees, everything has been winterized, discussed future events.
5. Parks & Recreation (White) – Meeting is next week.
6. Planning Commission (Vacant) – No meeting.
7. Tuscola County Board of Commissioners (Parker) – Working on ordering rumble strips and signs for the 6 intersections, resignation received from Erica Dibble, decided to keep the two Interim 911 Directors and not hire a new 911 Director at this time.
8. Zoning Board of Appeals (Mayor Snider) – No meeting.

**MAYOR'S REPORT** – Written report submitted.  
Highlighted the Youth in Government Program.

**MANAGER'S COMMENTS** – Written report submitted.

**CLERK'S REPORT** – Written report submitted.

**TREASURER'S REPORT** – Written report submitted.

**CLOSED SESSION:**

City Manager Evaluation, pursuant to Section 8(a) of the Open Meetings Act –  
"To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent."

**26-M-17**

**Motion by Oedy, seconded by Parker to go into Closed Session pursuant to Section 8 of the Open Meetings Act – "To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent."**

**Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Mayor Snider – yes.**

**Motion carried.**

Entered Closed Session at 7:17 p.m.

Reconvened to Open Session at 8:32 p.m.

**26-M-18**

**Motion by Kish, seconded by Campbell to approve the Closed Session Minutes as presented.**

**Motion carried.**

Councilor Charlotte Kish reported that Scott Czasak, City Manager has received an overall rating of "Acceptable" in his annual performance review.

**ADDITIONAL PUBLIC COMMENT:**

No public comment.

Councilor Heidi Parker – Requested additional information about the Fire Department be discussed at the next council meeting.

**26-M-19**

**Motion by White, seconded by Oedy to adjourn the meeting at 8:34 p.m.**

**Motion carried.**



Rita Papp, MiPMC2  
City Clerk

Report Criteria:  
 Report type: GL detail  
 Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>ADVANCE AUTO PARTS</b>					
02/26	02/02/2026	79891	661-575-776-000	MAINTENANCE SUPPLIES	226.14
02/26	02/02/2026	79891	661-575-776-000	MAINTENANCE SUPPLIES	112.55
02/26	02/02/2026	79891	661-575-776-000	MAINTENANCE SUPPLIES	411.19
02/26	02/02/2026	79891	661-575-776-000	MAINTENANCE SUPPLIES	21.88
02/26	02/02/2026	79891	661-575-776-000	MAINTENANCE SUPPLIES	53.48
Total ADVANCE AUTO PARTS:					825.24
<b>AFLAC</b>					
02/26	02/02/2026	79892	101-000-231-003	AFLAC INSURANCE WITHHOLDING	352.82
Total AFLAC:					352.82
<b>AMAZON CAPITAL SERVICES</b>					
02/26	02/02/2026	800337	101-301-744-000	INVESTIGATIVE SUPPLIES	47.48
02/26	02/02/2026	800337	216-336-740-000	OPERATING SUPPLIES	36.93
02/26	02/02/2026	800337	216-336-740-000	OPERATING SUPPLIES	100.76
02/26	02/02/2026	800337	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	64.94
02/26	02/02/2026	800337	101-301-744-000	INVESTIGATIVE SUPPLIES	64.32
Total AMAZON CAPITAL SERVICES:					314.43
<b>ANDERSON, TUCKEY, BERNHARDT &amp;</b>					
02/26	02/02/2026	800338	101-172-802-000	AUDIT	207.52
02/26	02/02/2026	800338	101-253-802-000	AUDIT	198.91
02/26	02/02/2026	800338	101-260-802-000	AUDIT	186.52
02/26	02/02/2026	800338	101-301-802-000	AUDIT	1,658.09
02/26	02/02/2026	800338	101-441-802-000	AUDIT	527.25
02/26	02/02/2026	800338	101-751-802-000	AUDIT	202.70
02/26	02/02/2026	800338	202-483-802-000	AUDIT	450.83
02/26	02/02/2026	800338	203-483-802-000	AUDIT	382.21
02/26	02/02/2026	800338	204-483-802-000	AUDIT	779.27
02/26	02/02/2026	800338	248-728-802-000	AUDIT	294.93
02/26	02/02/2026	800338	216-336-802-000	AUDIT	853.04
02/26	02/02/2026	800338	590-540-802-000	AUDIT	3,894.43
02/26	02/02/2026	800338	591-540-802-000	AUDIT	1,546.08
02/26	02/02/2026	800338	596-521-802-000	AUDIT	918.27
02/26	02/02/2026	800338	661-575-802-000	AUDIT	399.95
Total ANDERSON, TUCKEY, BERNHARDT &:					12,500.00
<b>AT&amp;T MOBILITY</b>					
02/26	02/02/2026	79893	101-371-853-000	TELEPHONE	47.02
02/26	02/02/2026	79893	216-336-853-000	TELEPHONE	100.60
02/26	02/02/2026	79893	101-301-853-000	TELEPHONE & PAGERS	373.22
02/26	02/02/2026	79893	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	108.72
02/26	02/02/2026	79893	101-441-853-000	TELEPHONE	8.80
02/26	02/02/2026	79893	202-483-853-000	TELEPHONE	8.80

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
02/26	02/02/2026	79893	203-483-853-000	TELEPHONE	8.80
02/26	02/02/2026	79893	590-540-853-000	TELEPHONE	8.80
02/26	02/02/2026	79893	591-540-853-000	TELEPHONE	8.80
02/26	02/02/2026	79893	248-728-853-000	TELEPHONE & TECHNOLOGY	44.00
Total AT&T MOBILITY:					717.56
<b>BUSY BEE CLEANING</b>					
02/26	02/02/2026	800339	101-441-801-002	CONTRACTED SERV - JANITORIAL	123.50
02/26	02/02/2026	800339	216-336-801-002	CONTRACTED SERV - JANITORIAL	52.00
02/26	02/02/2026	800339	101-301-801-002	CONTRACTED SERV - JANITORIAL	97.50
02/26	02/02/2026	800339	101-253-801-002	CONTRACTED SERV - JANITORIAL	91.00
02/26	02/02/2026	800339	101-260-801-002	CONTRACTED SERV - JANITORIAL	91.00
02/26	02/02/2026	800339	101-172-801-002	CONTRACTED SERV - JANITORIAL	91.00
02/26	02/02/2026	800339	590-540-801-002	CONTRACTED SERV - JANITORIAL	104.00
Total BUSY BEE CLEANING:					650.00
<b>CALIBRE PRESS LLC</b>					
02/26	02/02/2026	79894	101-301-960-000	EDUCATION & TRAINING, DUES	259.00
Total CALIBRE PRESS LLC:					259.00
<b>CAPITAL REAL ESTATE TAX SERVICE</b>					
02/26	02/02/2026	79895	101-000-675-000	MISC INCOME	1,624.94
Total CAPITAL REAL ESTATE TAX SERVICE:					1,624.94
<b>CASS CITY HARDWARE</b>					
02/26	02/02/2026	79896	591-540-760-000	POSTAGE	12.00
Total CASS CITY HARDWARE:					12.00
<b>CIVICPLUS LLC</b>					
02/26	02/02/2026	79889	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	132.30
02/26	02/02/2026	79889	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	132.30
02/26	02/02/2026	79889	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	132.30
02/26	02/02/2026	79889	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	132.30
02/26	02/02/2026	79889	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	132.30
02/26	02/02/2026	79889	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	132.30
02/26	02/02/2026	79889	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	132.30
02/26	02/02/2026	79889	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	132.30
02/26	02/02/2026	79889	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	132.30
Total CIVICPLUS LLC:					1,190.70
<b>COMPANION LIFE INSURANCE CO.</b>					
02/26	02/02/2026	79897	101-172-717-000	LIFE INSURANCE	53.11
02/26	02/02/2026	79897	101-262-717-000	LIFE INSURANCE	3.99
02/26	02/02/2026	79897	101-253-717-000	LIFE INSURANCE	17.56
02/26	02/02/2026	79897	101-260-717-000	LIFE INSURANCE	15.76
02/26	02/02/2026	79897	101-265-717-000	LIFE INSURANCE	16.76
02/26	02/02/2026	79897	101-301-717-000	LIFE INSURANCE	154.62

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
02/26	02/02/2026	79897	101-371-717-000	LIFE INSURANCE	1.00
02/26	02/02/2026	79897	101-702-717-000	LIFE INSURANCE	2.99
02/26	02/02/2026	79897	101-441-717-000	LIFE INSURANCE	46.48
02/26	02/02/2026	79897	101-751-717-000	LIFE INSURANCE	2.79
02/26	02/02/2026	79897	202-483-717-000	LIFE INSURANCE	7.08
02/26	02/02/2026	79897	202-463-717-000	LIFE INSURANCE	6.98
02/26	02/02/2026	79897	203-463-717-000	LIFE INSURANCE	8.38
02/26	02/02/2026	79897	203-483-717-000	LIFE INSURANCE	7.08
02/26	02/02/2026	79897	204-442-717-000	LIFE INSURANCE	4.19
02/26	02/02/2026	79897	204-483-717-000	LIFE INSURANCE	2.69
02/26	02/02/2026	79897	248-441-717-000	LIFE INSURANCE	5.89
02/26	02/02/2026	79897	248-728-717-000	LIFE INSURANCE	.80
02/26	02/02/2026	79897	216-336-717-000	LIFE INSURANCE	22.74
02/26	02/02/2026	79897	590-560-717-000	LIFE INSURANCE	40.30
02/26	02/02/2026	79897	590-536-717-000	LIFE INSURANCE	1.40
02/26	02/02/2026	79897	590-540-717-000	LIFE INSURANCE	83.99
02/26	02/02/2026	79897	590-545-717-000	LIFE INSURANCE	8.38
02/26	02/02/2026	79897	591-560-717-000	LIFE INSURANCE	21.35
02/26	02/02/2026	79897	591-536-717-000	LIFE INSURANCE	1.40
02/26	02/02/2026	79897	591-540-717-000	LIFE INSURANCE	37.71
02/26	02/02/2026	79897	596-560-717-000	LIFE INSURANCE	9.38
02/26	02/02/2026	79897	596-521-717-000	LIFE INSURANCE	2.79
02/26	02/02/2026	79897	661-575-717-000	LIFE INSURANCE	7.08
02/26	02/02/2026	79897	101-172-719-000	SHORT/LONG TERM DISABILITY	55.42
02/26	02/02/2026	79897	101-262-719-000	SHORT/LONG TERM DISABILITY	17.32
02/26	02/02/2026	79897	101-253-719-000	SHORT/LONG TERM DISABILITY	62.42
02/26	02/02/2026	79897	101-260-719-000	SHORT/LONG TERM DISABILITY	69.26
02/26	02/02/2026	79897	101-265-719-000	SHORT/LONG TERM DISABILITY	60.62
02/26	02/02/2026	79897	101-301-719-000	SHORT/LONG TERM DISABILITY	689.42
02/26	02/02/2026	79897	101-371-719-000	SHORT/LONG TERM DISABILITY	3.36
02/26	02/02/2026	79897	101-702-719-000	SHORT/LONG TERM DISABILITY	14.52
02/26	02/02/2026	79897	101-441-719-000	SHORT/LONG TERM DISABILITY	175.45
02/26	02/02/2026	79897	101-751-719-000	SHORT/LONG TERM DISABILITY	10.10
02/26	02/02/2026	79897	202-483-719-000	SHORT/LONG TERM DISABILITY	32.43
02/26	02/02/2026	79897	202-463-719-000	SHORT/LONG TERM DISABILITY	25.26
02/26	02/02/2026	79897	203-463-719-000	SHORT/LONG TERM DISABILITY	30.31
02/26	02/02/2026	79897	203-483-719-000	SHORT/LONG TERM DISABILITY	32.43
02/26	02/02/2026	79897	204-442-719-000	SHORT/LONG TERM DISABILITY	15.16
02/26	02/02/2026	79897	204-483-719-000	SHORT/LONG TERM DISABILITY	12.49
02/26	02/02/2026	79897	248-441-719-000	SHORT/LONG TERM DISABILITY	23.06
02/26	02/02/2026	79897	248-728-719-000	SHORT/LONG TERM DISABILITY	3.46
02/26	02/02/2026	79897	216-336-719-000	SHORT/LONG TERM DISABILITY	103.36
02/26	02/02/2026	79897	590-560-719-000	SHORT/LONG TERM DISABILITY	174.64
02/26	02/02/2026	79897	590-536-719-000	SHORT/LONG TERM DISABILITY	5.05
02/26	02/02/2026	79897	590-540-719-000	SHORT/LONG TERM DISABILITY	274.80
02/26	02/02/2026	79897	590-545-719-000	SHORT/LONG TERM DISABILITY	30.31
02/26	02/02/2026	79897	591-560-719-000	SHORT/LONG TERM DISABILITY	84.77
02/26	02/02/2026	79897	591-536-719-000	SHORT/LONG TERM DISABILITY	5.05
02/26	02/02/2026	79897	591-540-719-000	SHORT/LONG TERM DISABILITY	136.40
02/26	02/02/2026	79897	596-560-719-000	SHORT/LONG TERM DISABILITY	35.01
02/26	02/02/2026	79897	596-521-719-000	SHORT/LONG TERM DISABILITY	10.10
02/26	02/02/2026	79897	661-575-719-000	SHORT/LONG TERM DISABILITY	29.88

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total COMPANION LIFE INSURANCE CO.:					2,816.53
<b>CORELOGIC INC</b>					
02/26	02/02/2026	79898	101-000-675-000	MISC INCOME	487.93
Total CORELOGIC INC:					487.93
<b>ED HODGKINSON</b>					
02/26	02/02/2026	79899	101-247-960-000	EDUCATION AND TRAINING	30.00
Total ED HODGKINSON:					30.00
<b>ERIK NILS ANDERSSON</b>					
02/26	02/02/2026	79911	101-000-675-000	MISC INCOME	9.00
Total ERIK NILS ANDERSSON:					9.00
<b>FANTASTIC FOAM PARTY</b>					
02/26	02/02/2026	79900	101-751-957-000	RECREATION PROGRAMS	795.00
Total FANTASTIC FOAM PARTY:					795.00
<b>FOSTER, SWIFT, COLLINS &amp; SMITH, PC</b>					
02/26	02/02/2026	79901	101-172-801-000	CONTRACTED SERVICES	105.00
02/26	02/02/2026	79901	101-101-801-000	CONTRACTED SERVICES	787.50
02/26	02/02/2026	79901	101-257-801-000	CONTRACTED SERVICES	15,625.00
Total FOSTER, SWIFT, COLLINS & SMITH, PC:					16,517.50
<b>GREAT LAKES DIRECTIONAL BORING</b>					
02/26	02/02/2026	79890	591-540-801-000	CONTRACTED SERVICES	1,400.00
Total GREAT LAKES DIRECTIONAL BORING:					1,400.00
<b>HIRSCHMAN OIL SUPPLY INC</b>					
02/26	02/02/2026	800340	661-575-860-000	GAS/OIL	504.12
02/26	02/02/2026	800340	661-575-860-000	GAS/OIL	980.79
Total HIRSCHMAN OIL SUPPLY INC:					1,484.91
<b>HUBBELL, ROTH &amp; CLARK, INC</b>					
02/26	02/02/2026	800341	590-540-801-003	CONTRACTED SERV-SRF	27,018.46
Total HUBBELL, ROTH & CLARK, INC:					27,018.46
<b>J.E. JOHNSON INC</b>					
02/26	02/02/2026	800342	590-540-801-000	CONTRACTED SERVICES	837.16
Total J.E. JOHNSON INC:					837.16
<b>JOHN DEERE FINANCIAL</b>					
02/26	02/02/2026	79902	661-575-776-000	MAINTENANCE SUPPLIES	4.72

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total JOHN DEERE FINANCIAL:					4.72
<b>JOSIAH POWELL</b>					
02/26	02/02/2026	79903	216-336-960-000	EDUCATION & TRAINING	88.00
Total JOSIAH POWELL:					88.00
<b>KENNEDY INDUSTRIES, INC.</b>					
02/26	02/02/2026	79904	590-540-776-000	OM&R SUPPLIES NORMAL	3,587.16
Total KENNEDY INDUSTRIES, INC.:					3,587.16
<b>KURITA AMERICA INC</b>					
02/26	02/02/2026	800343	591-540-776-000	O&M SUPPLIES	100.00
Total KURITA AMERICA INC:					100.00
<b>LOUISE HODGES</b>					
02/26	02/02/2026	79905	216-336-740-000	OPERATING SUPPLIES	34.72
Total LOUISE HODGES:					34.72
<b>MES SERVICE COMPANY LLC</b>					
02/26	02/02/2026	800344	216-336-740-000	OPERATING SUPPLIES	393.79
02/26	02/02/2026	800344	216-336-930-000	REPAIRS - EQUIPMENT	885.00
Total MES SERVICE COMPANY LLC:					1,278.79
<b>MESSA</b>					
02/26	02/02/2026	79906	101-000-231-006	HEALTH INSURANCE WITHHOLDING	9,313.73
02/26	02/02/2026	79906	101-172-716-000	HOSPITALIZATION INSURANCE	538.29
02/26	02/02/2026	79906	101-262-716-000	HOSPITALIZATION INSURANCE	293.79
02/26	02/02/2026	79906	101-253-716-000	HOSPITALIZATION INSURANCE	642.16
02/26	02/02/2026	79906	101-260-716-000	HOSPITALIZATION INSURANCE	1,069.11
02/26	02/02/2026	79906	101-265-716-000	HOSPITALIZATION INSURANCE	1,042.74
02/26	02/02/2026	79906	101-301-716-000	HOSPITALIZATION INSURANCE	14,558.76
02/26	02/02/2026	79906	101-371-716-000	HOSPITALIZATION INSURANCE	85.52
02/26	02/02/2026	79906	101-702-716-000	HOSPITALIZATION INSURANCE	114.93
02/26	02/02/2026	79906	101-441-716-000	HOSPITALIZATION INSURANCE	3,488.83
02/26	02/02/2026	79906	101-751-716-000	HOSPITALIZATION INSURANCE	173.79
02/26	02/02/2026	79906	202-463-716-000	HOSPITALIZATION INSURANCE	434.47
02/26	02/02/2026	79906	202-483-716-000	HOSPITALIZATION INSURANCE	447.69
02/26	02/02/2026	79906	203-463-716-000	HOSPITALIZATION INSURANCE	521.37
02/26	02/02/2026	79906	203-483-716-000	HOSPITALIZATION INSURANCE	447.69
02/26	02/02/2026	79906	204-442-716-000	HOSPITALIZATION INSURANCE	260.68
02/26	02/02/2026	79906	204-483-716-000	HOSPITALIZATION INSURANCE	222.90
02/26	02/02/2026	79906	248-441-716-000	HOSPITALIZATION INSURANCE	86.89
02/26	02/02/2026	79906	248-728-716-000	HOSPITALIZATION INSURANCE	58.76
02/26	02/02/2026	79906	216-336-716-000	HOSPITALIZATION INSURANCE	1,769.21
02/26	02/02/2026	79906	590-560-716-000	HOSPITALIZATION INSURANCE	2,052.22
02/26	02/02/2026	79906	590-536-716-000	HOSPITALIZATION INSURANCE	86.89
02/26	02/02/2026	79906	590-540-716-000	HOSPITALIZATION INSURANCE	3,351.40

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
02/26	02/02/2026	79906	590-545-716-000	HOSPITALIZATION INSURANCE	608.26
02/26	02/02/2026	79906	591-560-716-000	HOSPITALIZATION INSURANCE	1,324.30
02/26	02/02/2026	79906	591-536-716-000	HOSPITALIZATION INSURANCE	86.89
02/26	02/02/2026	79906	591-540-716-000	HOSPITALIZATION INSURANCE	2,346.16
02/26	02/02/2026	79906	596-560-716-000	HOSPITALIZATION INSURANCE	453.25
02/26	02/02/2026	79906	596-521-716-000	HOSPITALIZATION INSURANCE	173.79
02/26	02/02/2026	79906	661-575-716-000	HOSPITALIZATION INSURANCE	514.20
Total MESSA:					46,568.67
<b>MLR ENGINEERING</b>					
02/26	02/02/2026	800345	590-545-801-000	CONTRACTED SERVICES	4,475.00
02/26	02/02/2026	800345	591-540-801-000	CONTRACTED SERVICES	18,795.00
02/26	02/02/2026	800345	203-463-801-001	CONTRACTED SERV - ENGINEERING	21,480.00
Total MLR ENGINEERING:					44,750.00
<b>MOORE MOTOR SALES</b>					
02/26	02/02/2026	79907	101-301-860-000	GAS/OIL/TIRES	45.87
Total MOORE MOTOR SALES:					45.87
<b>OAKLAND COUNTY</b>					
02/26	02/02/2026	79908	101-301-750-000	POLICE TECHNOLOGY	2,017.75
Total OAKLAND COUNTY:					2,017.75
<b>ROLKA PROPERTY LLC</b>					
02/26	02/02/2026	79909	248-728-943-001	DDA BUILDING RENT	350.00
Total ROLKA PROPERTY LLC:					350.00
<b>SNOW WORKS</b>					
02/26	02/02/2026	79910	661-575-776-000	MAINTENANCE SUPPLIES	235.00
02/26	02/02/2026	79910	661-575-776-000	MAINTENANCE SUPPLIES	49.00
Total SNOW WORKS:					284.00
<b>TUSCOLA COUNTY</b>					
02/26	02/02/2026	79912	101-257-801-000	CONTRACTED SERVICES	2,436.42
Total TUSCOLA COUNTY:					2,436.42
<b>TUSCOLA COUNTY FIRE FIGHTERS ASSOC</b>					
02/26	02/02/2026	79913	216-336-960-000	EDUCATION & TRAINING	150.00
Total TUSCOLA COUNTY FIRE FIGHTERS ASSOC:					150.00
<b>TUSCOLA COUNTY TREASURER</b>					
02/26	02/02/2026	79914	101-257-801-000	CONTRACTED SERVICES	103.28
Total TUSCOLA COUNTY TREASURER:					103.28

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>UIS SCADA</b>					
02/26	02/02/2026	79915	591-540-801-000	CONTRACTED SERVICES	1,353.00
02/26	02/02/2026	79915	590-540-801-000	CONTRACTED SERVICES	380.00
Total UIS SCADA:					1,733.00
<b>USA BLUEBOOK</b>					
02/26	02/02/2026	800346	590-540-776-000	OM&R SUPPLIES NORMAL	8,271.68
Total USA BLUEBOOK:					8,271.68
<b>WATER SOLUTIONS UNLIMITED INC</b>					
02/26	02/02/2026	800347	591-540-776-000	O&M SUPPLIES	4,226.00
Total WATER SOLUTIONS UNLIMITED INC:					4,226.00
<b>WITMER PUBLIC SAFETY GROUP</b>					
02/26	02/02/2026	800348	216-336-740-000	OPERATING SUPPLIES	338.34
02/26	02/02/2026	800348	216-336-740-000	OPERATING SUPPLIES	190.40
Total WITMER PUBLIC SAFETY GROUP:					528.74
Grand Totals:					186,401.98

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

# CITY OF CARO

CITY MANAGER  
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HEIDI PARKER  
JOHN RILEY  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, January 28, 2026  
RE: Agenda Item – 2026 Sidewalk Bids

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Members of the Caro City Council,

As you know, during the Fiscal Year 2025/2026 budget, the City Council allocated \$200,000 to conduct this years round of sidewalk repairs. In the Fall, DPW Superintendent Reese, Mike Carpenter from ROWE, and myself identified a number of streets to have repairs made to the sidewalks. After presenting the preliminary project scope to Council for review and consent, we put the proposed project out for bids per City policy as it was at the time, including publication in The Advertiser and listing the bid on BidNet, which is linked directly on our website. We received 7 bids of which the lowest bidder was AJ Rehmus & Son for \$219,407.50, the bid tabulation is attached for Council's reference.

We have adjusted the process of the sidewalk projects in order to get this bid number before we develop the special assessment as this bid is more accurate in terms of actual cost than the engineers estimate. Therefore, to lock in the price, but allow ourselves the flexibility to go through the rest of the process, it is our recommendation to award AJ Rehmus & Son the full project subject to the final approval of the special assessment.

While the full project is \$19,407.50 over the stated budget this includes a 20% contingency fee, which historically has never been utilized to the full extent. According to ROWE, our average is somewhere around 10%, which would put the final cost right on the budgeted line if we follow this historic trend. If the contingency is higher than our historic average and threatens to breach the \$200,000.00 budget, we can adjust the final budget at a later date. AJ Rehmus and Son has worked on sidewalk projects for the City many times and have provided exemplary work.

Options for motions are:

1. Motion to award the 2026 Sidewalk Replacement project to AJ Rehmus & Son for the bid amount of \$219,407.50 pending final approval of the special assessment.
2. Motion to award the 2026 Sidewalk Replacement project to (insert bidder) for the bid amount of (insert bid) pending final approval of the special assessment.
3. Postpone for further discussion or information.
4. Take no action.

PROJECT: 2026 Sidewalk Replacement Project  
 OWNER: City of Caro  
 BID DATE & TIME: January 26, 2026 at 10:30 a.m.  
 LOCATION: 317 S. State Street, Caro, MI 48723

CONTRACTORS	BID BOND	TOTAL BID	REMARKS
AJ Rehmus & Son	X	\$ 219,407.50	
Boddy Construction Company			
Donley Exc LLC			
Great Lakes Concrete & Paving	X	\$ 274,392.05	
Gross Construction	X	\$ 242,028.25	
Hunt Bros Concrete Contractors, Inc.	X	\$ 316,826.55	
L & L Excavating	V	\$ 298,980.35	Bid bond doesn't show 5%
Linx Excavation	X	<del>\$ 307,555.60</del>	307,555.50 KTC
Mikes Landscaping of Davison LLC	X	239,594.00	
TG Priehs Paving			

## Bid Comparison

**Contract ID:** 2500799  
**Description:** 2026 Sidewalk Replacement Project  
**Location:** City of Caro  
**Projects(s):** 2500799

Rank	Bidder	Total Bid	% Over Low	% Over Est.
0	ENGINEER'S ESTIMATE	\$263,069.00	19.89%	0.00%
1	(_3541358) A.J. Rehmus & Son Inc.	\$219,407.50	0.00%	-16.59%
2	(07766) Mike's Landscaping of Davison LLC	\$239,594.00	9.20%	-8.92%
3	(_48460) Gross Construction Inc.	\$242,028.25	10.30%	-7.99%
4	(_23168741) Great Lakes Concrete & Paving, LLC	\$274,392.05	25.06%	4.30%
5	(_35218132) L&L Excavating, LLC	\$298,980.35	36.26%	13.65%
6	(_54985231) Linx Excavation	\$307,555.50	40.17%	16.91%
7	(03241) Hunt Bros. Concrete Contractors, Inc.	\$316,826.55	44.40%	20.43%

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) A.J. Rehmus & Son Inc.		(2) Mike's Landscaping of Davison LLC	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0001	155001	1	LSUM	\$1,680.000	\$1,680.00	\$5,000.000	\$5,000.00	\$24,998.000	\$24,998.00
	Maintaining Traffic , Local Streets								
0002	155001	1	LSUM	\$8,400.000	\$8,400.00	\$7,000.000	\$7,000.00	\$24,998.000	\$24,998.00
	Maintaining Traffic , M-24								
0003	241005	10	Syd	\$27.000	\$270.00	\$20.000	\$200.00	\$25.000	\$250.00
	Pavt, Rem								
0004	241010	48	Syd	\$27.000	\$1,296.00	\$20.000	\$960.00	\$25.000	\$1,200.00
	Sidewalk, Rem								
0005	3110705	35	Ea	\$200.000	\$7,000.00	\$75.000	\$2,625.00	\$220.000	\$7,700.00
	Tree Root, Grinding								
0006	3212706	9	Ton	\$300.000	\$2,700.00	\$150.000	\$1,350.00	\$350.000	\$3,150.00
	Pavt Repr, HMA								
0007	3213045	130	Ft	\$60.000	\$7,800.00	\$50.000	\$6,500.00	\$50.000	\$6,500.00
	Curb and Gutter, Conc, Replacement								
0008	3213070	60	Ft	\$80.000	\$4,800.00	\$50.000	\$3,000.00	\$50.000	\$3,000.00
	Detectable Warning Surface								
0009	3213076	984	Sft	\$13.000	\$12,792.00	\$9.500	\$9,348.00	\$8.000	\$7,872.00
	Sidewalk Ramp, Conc, 4 inch , Replacement								
0010	3213086	16,465	Sft	\$11.000	\$181,115.00	\$9.500	\$156,417.50	\$8.000	\$131,720.00
	Sidewalk, Conc, 4 inch , Replacement								
0011	3213087	138	Sft	\$13.000	\$1,794.00	\$10.500	\$1,449.00	\$10.000	\$1,380.00
	Sidewalk, Conc, 6 inch , New								
0012	3213087	2,052	Sft	\$13.000	\$26,676.00	\$10.500	\$21,546.00	\$10.000	\$20,520.00
	Sidewalk, Conc, 6 inch , Replacement								
0013	3213099	96	Sft	\$15.000	\$1,440.00	\$12.000	\$1,152.00	\$16.000	\$1,536.00
	Sidewalk, Reinf Conc, 8 inch , Replacement								
0014	3213115	18	Syd	\$117.000	\$2,106.00	\$70.000	\$1,260.00	\$105.000	\$1,890.00
	Driveway, Nonreinf Conc, 6 inch , Replacement								

0015 3305040	4 Ea	\$800.000	\$3,200.00	\$400.000	\$1,600.00	\$720.000	\$2,880.00
Dr Structure Cover, Adj, Case 1							
<b>Bid Totals:</b>			<b>\$263,069.00</b>		<b>\$219,407.50</b>		<b>\$239,594.00</b>

Line	Pay Item Code	Quantity	Units	(3) Gross Construction Inc.		(4) Great Lakes Concrete & Paving, LLC		(5) L&L Excavating, LLC	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0001	155001	1	LSUM	\$3,786.000	\$3,786.00	\$10,000.000	\$10,000.00	\$8,412.000	\$8,412.00
	Maintaining Traffic , Local Streets								
0002	155001	1	LSUM	\$8,485.000	\$8,485.00	\$10,000.000	\$10,000.00	\$11,517.000	\$11,517.00
	Maintaining Traffic , M-24								
0003	241005	10	Syd	\$84.000	\$840.00	\$45.000	\$450.00	\$150.000	\$1,500.00
	Pavt, Rem								
0004	241010	48	Syd	\$51.250	\$2,460.00	\$45.000	\$2,160.00	\$25.000	\$1,200.00
	Sidewalk, Rem								
0005	3110705	35	Ea	\$128.000	\$4,480.00	\$200.000	\$7,000.00	\$250.000	\$8,750.00
	Tree Root, Grinding								
0006	3212706	9	Ton	\$310.000	\$2,790.00	\$700.000	\$6,300.00	\$300.000	\$2,700.00
	Pavt Repr, HMA								
0007	3213045	130	Ft	\$48.750	\$6,337.50	\$75.000	\$9,750.00	\$105.000	\$13,650.00
	Curb and Gutter, Conc, Replacement								
0008	3213070	60	Ft	\$107.000	\$6,420.00	\$40.000	\$2,400.00	\$101.660	\$6,099.60
	Detectable Warning Surface								
0009	3213076	984	Sft	\$10.750	\$10,578.00	\$17.000	\$16,728.00	\$11.850	\$11,660.40
	Sidewalk Ramp, Conc, 4 inch , Replacement								
0010	3213086	16,465	Sft	\$9.750	\$160,533.75	\$10.950	\$180,291.75	\$11.850	\$195,110.25
	Sidewalk, Conc, 4 inch , Replacement								
0011	3213087	138	Sft	\$13.500	\$1,863.00	\$9.000	\$1,242.00	\$12.850	\$1,773.30
	Sidewalk, Conc, 6 inch , New								
0012	3213087	2,052	Sft	\$11.250	\$23,085.00	\$11.450	\$23,495.40	\$12.850	\$26,368.20
	Sidewalk, Conc, 6 inch , Replacement								
0013	3213099	96	Sft	\$29.000	\$2,784.00	\$20.000	\$1,920.00	\$13.850	\$1,329.60
	Sidewalk, Reinf Conc, 8 inch , Replacement								
0014	3213115	18	Syd	\$107.000	\$1,926.00	\$103.050	\$1,854.90	\$95.000	\$1,710.00
	Driveway, Nonreinf Conc, 6 inch , Replacement								
0015	3305040	4	Ea	\$1,415.000	\$5,660.00	\$200.000	\$800.00	\$1,800.000	\$7,200.00
	Dr Structure Cover, Adj, Case 1								
<b>Bid Totals:</b>					<b>\$242,028.25</b>		<b>\$274,392.05</b>		<b>\$298,980.35</b>

Line	Pay Item Code	Quantity	Units	(6) Linx Excavation		(7) Hunt Bros. Concrete Contractors, Inc.		Bid Price	Total
				Bid Price	Total	Bid Price	Total		
0001	155001	1	LSUM	\$5,150.00	\$5,150.00	\$10,000.00	\$10,000.00		\$0.00
	Maintaining Traffic , Local Streets								
0002	155001	1	LSUM	\$9,800.00	\$9,800.00	\$10,000.00	\$10,000.00		\$0.00
	Maintaining Traffic , M-24								
0003	241005	10	Syd	\$24.00	\$240.00	\$100.00	\$1,000.00		\$0.00
	Pavt, Rem								
0004	241010	48	Syd	\$17.00	\$816.00	\$30.00	\$1,440.00		\$0.00
	Sidewalk, Rem								
0005	3110705	35	Ea	\$55.00	\$1,925.00	\$500.00	\$17,500.00		\$0.00
	Tree Root, Grinding								
0006	3212706	9	Ton	\$165.00	\$1,485.00	\$700.00	\$6,300.00		\$0.00
	Pavt Repr, HMA								
0007	3213045	130	Ft	\$74.00	\$9,620.00	\$50.00	\$6,500.00		\$0.00
	Curb and Gutter, Conc, Replacement								
0008	3213070	60	Ft	\$45.00	\$2,700.00	\$70.00	\$4,200.00		\$0.00
	Detectable Warning Surface								
0009	3213076	984	Sft	\$15.00	\$14,760.00	\$13.00	\$12,792.00		\$0.00
	Sidewalk Ramp, Conc, 4 inch , Replacement								
0010	3213086	16,465	Sft	\$13.20	\$217,338.00	\$12.75	\$209,928.75		\$0.00
	Sidewalk, Conc, 4 inch , Replacement								
0011	3213087	138	Sft	\$16.00	\$2,208.00	\$6.10	\$841.80		\$0.00
	Sidewalk, Conc, 6 inch , New								
0012	3213087	2,052	Sft	\$16.00	\$32,832.00	\$13.50	\$27,702.00		\$0.00
	Sidewalk, Conc, 6 inch , Replacement								
0013	3213099	96	Sft	\$24.60	\$2,361.60	\$40.00	\$3,840.00		\$0.00
	Sidewalk, Reinf Conc, 8 inch , Replacement								
0014	3213115	18	Syd	\$155.55	\$2,799.90	\$99.00	\$1,782.00		\$0.00
	Driveway, Nonreinf Conc, 6 inch , Replacement								
0015	3305040	4	Ea	\$880.00	\$3,520.00	\$750.00	\$3,000.00		\$0.00
	Dr Structure Cover, Adj, Case 1								
<b>Bid Totals:</b>					<b>\$307,555.50</b>		<b>\$316,826.55</b>		

**City of Caro - 2026 Sidewalk Replacement Project - Prelim Measurements with As-Bid Unit Prices**

**Totals**

M-24 Quantity	West Washington Quantity	Bates Quantity	Allen Quantity	Total Project Quantity	Unit	Work Item	Unit Price	Amount
0	0	0	115	115	Sft	New Sidewalk, 6 inch	\$10.50	\$1,207.50
0	163	0	200	363	Sft	Remove Sidewalk	\$2.22	\$805.86
3512	3787	2482	3940	13721	Sft	R&R Sidewalk, 4 inch	\$9.50	\$130,349.50
50	510	135	1015	1710	Sft	R&R Sidewalk, 6 inch	\$10.50	\$17,955.00
0	0	0	133	133	Sft	R&R Driveway, 6 inch	\$7.78	\$1,034.74
0	80	0		80	Sft	R&R Sidewalk, 8 inch, Reinforced	\$12.00	\$960.00
0	5	0	2.5	7.5	Ton	HMA Restoration	\$150.00	\$1,125.00
0	62	0	46	108	Lft	R&R Curb and Gutter	\$50.00	\$5,400.00
110	575	0	135	820	Sft	R&R ADA Sidewalk Ramp, 4"	\$9.50	\$7,790.00
5	30	0	15	50	Lft	ADA Detectable Plate	\$50.00	\$2,500.00
2	11	7	9	29	Ea	Tree Root Removal	\$75.00	\$2,175.00
4	0	0	0	4	Ea	Adjust Manhole Cover	\$400.00	\$1,600.00
						Estimate Total cost		\$172,902.60
						20% contingency		\$34,580.52
						Traffic Control		\$12,000.00
								\$219,483.12
						M-24		\$44,320.80
						W Washington Street		\$65,149.03
						Bates Street		\$30,625.80
						Allen Street		\$67,387.49
						Traffic Control		\$12,000.00
						Estimate Total cost		\$219,483.12

# CITY OF CARO

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JOHN RILEY  
JILL WHITE

**TO: City Manager/ City Council**  
**FROM: Rita Papp – City Clerk**  
**SUBJECT: Budget Line-Item Adjustment – Printing & Publications**  
**DATE: February 2, 2026**

I am respectfully requesting Council consideration and approval of a budget line-item adjustment within the General Fund for the current fiscal year. Due to unanticipated expenses, and future expenses it is necessary to reallocate funds to ensure continued efficient operations and fiscal responsibility. This request involves transferring \$10,000.00 from the General Fund to line 101-260-960-000, Printing & Publications.

101-260-900-000	Printing & Publications				
Ordinances	\$459.00	\$918.00	future budget	2	cycles if necessary
Weeds	\$270.00	\$810.00	future budget	3 times	monthly April - June
Minutes	\$25.00	\$250.00	future budget	10	times bi-monthly February - June
Biannual Bid Notice	\$270.00	\$270.00	future budget	1 time	Bi-annual notice
No Parking	\$67.50	\$270.00	future budget	4 times	bi-monthly February - March
Current account balance	\$20,324.50		12/31/2025		
Current unpaid invoices		\$1,417.50	1/23/2026		
Current future publications		\$2,518.00			
		\$24,260.00			
<b>Need adjustment to reflect budget change to \$25,000.00</b>					

**Option 1: Motion** to approve an increase to a budgeted expense line within the Clerk Department General Fund, 101-260-900-000, Printing & Publication, in the amount of **\$10,000.00**, increasing the total budget from **\$15,000.00** to **\$25,000.00**, to be funded from General Fund.

**Option 2:** Take no action.

**Option 3:** Postpone this matter.

# CITY OF CARO

MANAGER  
SCOTT CZASAK  
CLERK  
RITA PAPP  
TREASURER  
TAMMY RIES  
ATTORNEY  
LAURA GENOVICH

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JOHN RILEY

TO: City Council  
City Manager – Scott Czasak  
FROM: Tammy Ries, Treasurer  
SUBJECT: Investment Maturing  
DATE: January 28, 2026

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The City of Caro has the following investment maturing as noted below:

Financial Institution	Current Term	Interest Rate	Current Balance	Maturity Date
Independent Bank	52 Weeks	3.80 %	\$539,702.82	2/5/2026

Below are the rates on offer as of 11/25/2025.

Financial Institution	Rate APY
Northstar Bank	3.30%
Independent Bank	3.30%

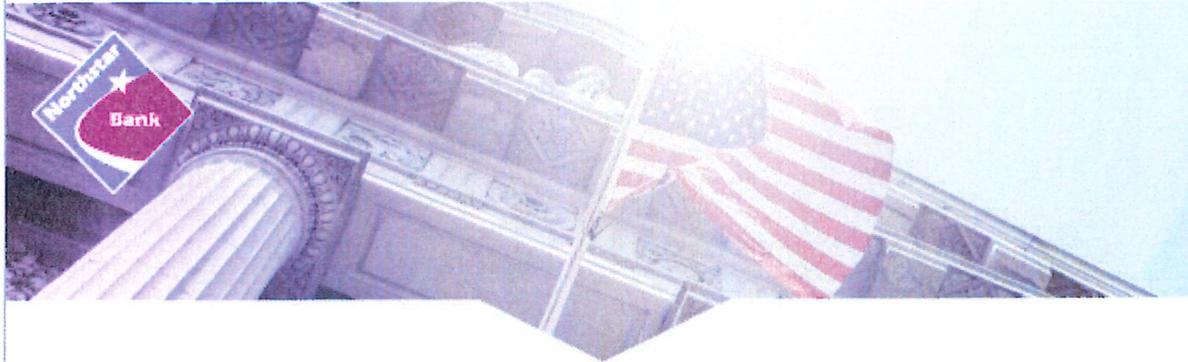
My recommendation is to keep the CDARS at Independent Bank in the amount of \$539,702.82 for 52 weeks at 3.30%

Action:

Option 1: Keep the CDARS at Independent Bank in the amount of \$539,702.82 for 52 weeks at 3.30%

Option 2: Move the CD to Northstar Bank in the amount of \$539,702.82 for 52 weeks at 3.30%

Option 3: Choose another investment opportunity.



## WHO YOU BANK WITH MATTERS

We are reaching out to bring awareness of two proven deposit service offerings at Northstar Bank - **ICS** and **CDARS** from the IntraFi network. These services are designed for those looking to expand protection beyond the standard FDIC insurance coverage. Most importantly, both programs provide peace of mind on deposit safety while earning a competitive interest rate and providing access through a single bank relationship. Plus, funds placed in CDARS and ICS stay local to support and build a stronger community.

If you would like more information on how we can help you manage multiple accounts with additional FDIC insurance coverage, please contact us.

## PUBLIC FUNDS WEEKLY RATES

### CD TERMS & RATES

30 Days 3.20%  
60 Days 3.35%  
90 Days 3.50%  
120 Days 3.40%  
150 Days 3.40%  
180 Days 3.45%  
210 Days 3.45%  
270 Days 3.45%  
365 Days 3.45%  
18 Month 3.45%  
2 Year 3.45%  
3 Year 3.50%

### ICS RATE

2.45%

### WIRE INSTRUCTIONS

Northstar Bank  
1960 Fred Moore Hwy.  
St. Clair, MI 48079  
Routing # 072414064  
FBO: Account name  
Account #

### CDARS TERMS & RATES

4 Weeks 3.05%  
13 Weeks 3.35%  
26 Weeks 3.30%  
52 Weeks 3.30%

[Learn More](#)

Please contact us for our competitive rates.  
We look forward to working with you!

**Re: CD Maturing**

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**From** Tammy Ries <tries@carocity.net>  
**Date** Mon 1/26/2026 2:28 PM  
**To** Otremba, Sonya <SOtremba@ibcp.com>

Great news! Thank you!

*Tammy Ries*  
*City Treasurer*  
*City of Caro*  
*317 S. State Street*  
*Office: (989) 673-7671 Ext. 5224*  
[www.carocity.net](http://www.carocity.net)

"Success is not final, failure is not fatal: It is the courage to continue that counts." - Winston Churchill

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**From:** Otremba, Sonya <SOtremba@ibcp.com>  
**Sent:** Monday, January 26, 2026 2:03 PM  
**To:** Tammy Ries <tries@carocity.net>  
**Subject:** RE: CD Maturing

Hi Again,

I just received confirmation that we can offer the City 3.30% for 52 weeks on the CDAR that is maturing on 2/5/26. Please let me know what the council decides and I will have the rate adjusted.

Thanks!

**Sonya S. Otremba**

AVP, Branch Manager  
NMLS: 1177788

**Independent Bank**

1111 W. Caro Rd. Caro, MI 48723

**O:** 989-672-2650 | **IPT:** 22650

**C:** 989-395-2204

**F:** 989-912-3076

[sotremba@ibcp.com](mailto:sotremba@ibcp.com)

[Schedule an appointment](#)

# CITY OF CARO

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**TO: City Council**  
**FROM: Karen Snider – Mayor**  
**SUBJECT: Mayor’s Report**  
**DATE: February 2, 2026**

Can you believe that we are already into our second month of 2026? The good news is that we are closer to warmer weather.

I had the honor of attending the Weaver Group Insurance ribbon cutting celebration on January 20, 2026. Jon Novak from Congresswoman Lisa McCain’s office was present and presented a certificate on behalf of the Congresswoman. It was a pleasant surprise. Weaver Group Insurance is located at 243 N. State Street.

January 26, 2026, Caro Rotary Club meeting was cancelled due to extremely low temperatures and icy conditions. Superintendent George Rierson will be giving an update on Schall school February 2, 2026.

# CITY OF CARO

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## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, January 28, 2026  
RE: City Manager's Report

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Members of the Caro City Council,

Old Man Winter has certainly come upon us here in Caro with plunging temperatures and the need to bundle up being more acute, however we know this is temporary and sooner than we think Spring will be sprung and the cold and gray will be a distant memory.

The bulk of my time since our last meeting was spent at the Michigan Municipal Executive's Winter Institute, while many of the general and breakout sessions were valuable one in particular stuck with me. I attended a session on budget communication and I have come back with a multitude of thoughts on how to improve this area, not just for Council's benefit, but for the publics. My first budget my presentation involved me reading the whole budget, my second budget I introduced a PowerPoint presentation to hit the highlights, and my last budget also included pictures of equipment to demonstrate the need for replacement. I have begun to formulate something more akin to a budget presentation booklet, that includes details of proposed major expenses to be as transparent as possible in terms of why items are requested for the budget. I know Treasurer Ries is already hard at work on some of the numbers, and I will be spending some of my time exploring this avenue to increase awareness and understanding of budget requests.

I can report to Council that the UV Building is up and running at the Wastewater Plant and from the reports from Superintendent Stockman the sample numbers from the discharge are within the correct range, and we should be fully transitioned soon. I can also report the work on Clarifier 1 has been completed, and once testing is complete, we will begin work on Clarifier 2. The project continues to move forward despite the cold weather, and I look forward to continued progress.

Also, by the time the Monday meeting is called to order, barring any technical hiccups, our new website should be live for the world to see, now this does not mean the process is over as part of the reason for this transition is to have a easier platform in which to share information with the world, especially in the areas required for Redevelopment Ready Communities. Technology has truly made it easier and more direct to communicate with not just the City, but the world at large, and I am proud to have seen this project from concept to final launch.

No matter what the Groundhog says on February 2<sup>nd</sup>, we know we will end up with more than enough winter, so keep looking forward!

# CITY OF CARO

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**TO:** City Council/City Manager  
**FROM:** Rita Papp – City Clerk  
**SUBJECT:** Clerk’s Report  
**DATE:** January 29, 2026

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- Looking into a MAMC ADA grant for handicap accessibility for elections. We are eligible for up to \$10,000.00. Grant has been applied for. Looking to upgrade the entrance at the back of the firehall with a handicap button. Grant has been approved & documentation has been submitted for funds. Project should start in a few weeks. Grant funds will be released soon.
- Working with Randy Whittaker, R&R Tech to stream council meetings. Randy and I have tested the camera and YouTube. We may need a better microphone. He is looking into that. We did a practice run at the DDA Meeting. Camera needs to be installed and then we should be ready to start. I’ve reached out to Randy and haven’t got an update.
- Attended the MAMC Legislative Zoom Meeting – January 21, 2026
- Opened Bids for Sidewalks and Well 9 & 10 – January 26, 2026.
- Planning Commission Meeting was cancelled – January 27, 2026.
- Worked with Moore Motors and Ford Motor Credit to coordinate the lease of the 2026 Ford Police Interceptor for Caro PD. Delivery should take place on February 3, 2026.
- Filed a claim for a car/deer accident with the MFR vehicle. Repairs will begin soon.
- Working on updating our Pension Plan document with Miller Canfield to be in compliance with current laws and regulations per the request from Jane Hagen at Tri-Star. All fees will be paid through the pension plan. Current plan documents are dated 2017.
- Registered Councilor Charlotte Kish for MML CapCon conference, March 10 & 11, 2026.
- Posted 2 DPW trucks and a snow blade on public surplus for auction, bids close February 6, 2026.